



Auckland (09) 583 5780 Rotorua (07) 348 0366
 Hawkes Bay (06) 835 4326 Wellington (04) 385 0520
 Christchurch (03) 365 1113 Dunedin (03) 471 7143

APPLICATION FOR CARRIAGE OF UNACCOMPANIED CHILDREN

(To be completed in respect of children 7-12 years, inclusive)

AGENT _____ DATE _____

InterCity Coachlines cannot be held responsible for unaccompanied minors before, during or after coach journeys which means that:

- The child will be dropped off at their destination as the coach arrives. It is the responsibility of the legal guardian to ensure that somebody is there to meet unaccompanied minors.
- The coach will not wait and will leave as per schedule.
- The driver will act in accordance with the stated 'Unaccompanied Minor' policy.
- Children will not be supervised by the driver during refreshments stops. It is the unaccompanied minor's responsibility to ensure that they get back on the coach on time.
- InterCity Coachlines cannot be responsible for unaccompanied minors during inter service transfers.
- No amendment to the journey destination will be accepted unless confirmed by the parent/guardian.
- The person collecting the child should be at the stop at least 15 minutes prior to the scheduled arrival time.

THE FOLLOWING MUST BE READ AND SIGNED BY THE LEGAL GUARDIAN OF THE UNACCOMPANIED CHILD/MINOR

I/We the undersigned, being the legal guardians of the minor mentioned below, request InterCity Coachlines to accept for carriage as passenger(s) upon the service specified as an unaccompanied minor. I/we have read and understand the stated unaccompanied minor policy (overleaf). InterCity Coachlines conditions apply to the carriage of passengers and baggage. I/we agree to and shall assure to InterCity Coachlines all the protection and benefits reserved to or conferred upon InterCity Coachlines by such conditions. I/we indemnify InterCity Coachlines against all actions, proceedings, claims, demands, costs or expenses incurred either directly or arising out of any non-compliance by the said unaccompanied minor with any of the said conditions. I/we hereby state that the minor is seven years of age or over.

* InterCity Coachlines applies to all coach services operated by franchisees and private operators

DETAILS OF UNACCOMPANIED CHILD (this must be the same name as on the child's ticket)

***If children are transferring coaches, a completed form is required for each driver/service.**

Surname _____	Name (child 1) _____	Age _____
Reservation # _____	Name (child 2) _____	Age _____
Travelling From _____	Name (child 3) _____	Age _____
Travelling To _____	Travel Date _____ / _____ / _____	
Estimated arrival time _____		
Name of adult meeting child at destination _____		
Contact Phone Number _____		

Parent/Guardian to certify all details are correct and the above conditions are understood

Signed: _____ Full Name: _____

Emergency Contact Number: _____ (only used in emergencies)

WHAT TO DO WITH THIS FORM
 1) Please fax a copy of this form to us on 09 583 5774 or email to supervisors@intercity.co.nz
 2) All Unaccompanied minors must carry a copy of this form and present to the driver when boarding
Note: Unaccompanied minors will NOT be accepted for travel unless the above two steps have been followed



Unaccompanied Minors Policy

All unaccompanied minors are accepted for carriage under the guidelines of this policy.

A minor is deemed by InterCity Group to be someone aged between 7 and 12 years of age, inclusive. A minor is deemed to be unaccompanied if they are not accompanied by a person over the age of 18 years. No child less than 7 years old may travel alone on any InterCity Group Operated service.

InterCity Group will carry unaccompanied minors on InterCity* or other InterCity Group services, provided that an unaccompanied minor form has been completed fully, has been signed by at least one legal guardian, a copy held by InterCity Group and a copy held by the unaccompanied minor. It is important all legal guardians read and understand the unaccompanied minor form before signing it.

Guardians should note that a coach may stop a number of times between the point the minor boards the service and the point at which they depart. Neither the driver nor InterCity Group will be in a position to be responsible for the minor during these stops nor will either accept responsibility for the minor. Responsibility for disembarking and boarding at all stops is the responsibility of the minor and/or the guardian. At the point of boarding and at the departure point neither the driver nor InterCity Group will be in a position to be responsible for the minor nor will either accept responsibility for the minor.

A booking for an unaccompanied minor cannot be confirmed until an unaccompanied minor form has been fully completed. Ticketing a booking without an unaccompanied minor form being completed may result in cancellation of the reservation or a refusal of carriage.

An unaccompanied minor must carry a copy of the fully completed unaccompanied minor form when travelling on any InterCity service. The driver will request to see the unaccompanied minor form before accepting the minor for travel. Failure to provide this form may result in refusal of carriage. Should carriage be refused neither the driver nor InterCity Group will be responsible for the minor.

Where possible drivers will seat unaccompanied minors in rows 2-5. This is not guaranteed and is a stated intention only. Neither the driver nor InterCity Group can be held accountable for not seating minors in these rows.

InterCity Group reserves the right to refuse carriage should the correct forms not be completed and held prior to travel.

* InterCity applies to all coach services operated by franchisees and private operators